Meeting Notes

Snow Removal Equipment

Date: 3/9/20

Time: 1:00 PM

Location: Middleton Municipal Airport

Attendees:

* John Hallick, Middleton Airport Commission
* Rich Morey, Middleton Airport Manager
* Greg Jelinek, Middleton Airport Grounds Maintenance
* Josh Holbrook, Wisconsin Bureau of Aeronautics
* Corbin Montgomery, Wisconsin Bureau of Aeronautics

Today we met to discuss the acquisition of new snow removal equipment (SRE). New SRE has been at the top of our approved entitlements list for a couple of years. The reduced reliability of our current SRE requires we get something for next season. Equipment looks great on the outside but not so good on the inside. It shouldn’t be put off.

Greg and Rich reviewed our SRE requirements list with the BOA. The BOA reviewed the acquisition process with the Airport representatives.

BOA is going to write a set of standards for a bid proposal that would be let by April/May of this year. The bid proposal would be for an articulating loader with snow tires of a size approved by FAA standards which could fit into our SRE building. The attachments for the loader would be both a bucket and a box snow blade. Additional accessories could be considered at a later date as needed. We should know the bid results by mid to late May.

The rough estimate of the cost of the SRE is approximately $180K to $190K. The current balance of the account is estimated to be roughly $220K. That would leave the Airport a contingent reserve of $30K to $40K. In the event of an emergency, 80/20 financing could be available. The Airport’s 20% would come from the Airport Enterprise Fund and could be refunded from future entitlements. The date of the next $150K entitlement account deposit is June/July 2021.

For the near future the New Holland SRE would be retained. When it is sold, the money received would go into the Airport Enterprise Fund.

While we the group was convened, I asked about the runway lights. The runway end identifier lights have been out for 2 months and the PAPIs are locked onto low intensity. This system is beyond its useful life. One idea for future discussion is to fund the lights using 80/20 funding. The cost of the project would be approximately $300K. That means $60K would have to be funded by the Airport. The $60K would come for the Airport Enterprise Fund reducing the balance from $360K to $300K. More discussion required but something we should consider ASAP.